

**Saint Anne Orthodox Church
560 Oak Ridge Turnpike
Oak Ridge, TN 37830-7164**

**Parish Council Meeting Minutes
August 15, 2010**

Present: Fr. Stephen Freeman, Rector
Lawrence Segrest
Nancy Caldwell
Beth Freeman (Secretary)
Iulian Apostoaei
Ed Stickle
Marc Lambo
Ted Karas
Jeff Romanczuk

A quorum being present, the Parish Council meeting commenced at 12:30 p.m. with singing of 'O Heavenly King.'

Bells Project

At the beginning of the meeting, Council heard a presentation from Peter Caldwell about the project to build a bell stand for the church. He had two draft plans to show, one that would be a permanent stand and one that was portable. He estimates that a stand, by itself and not including a roof, would have a materials cost of \$250. Council discussed the question of having a permanent stand or a portable stand, and asked to see an example picture of a portable bell stand at the next meeting, at which point they would make a decision. Peter showed Council a draft of a letter that he planned to send to the parish, explaining about the bell stand project and asking for donations that would cover the materials cost of the stand and that would buy a beginning set of bells. Fr. Stephen reported that the church could buy four bells from Blagovest Bells, which imports bells from Russia, for around \$5,000. Council would like to see the results of the letter campaign before making a decision about how much to contribute to the purchase of bells. It was proposed that the Parish Council initiate the bell stand/ bell project in accordance with the notes taken of the discussion, including the sending of a letter, after seeing a final draft at the next meeting. The motion passed.

Minutes

The minutes of the July 2010 Parish Council Meeting were distributed. There was some discussion on whether or not the suggested amount for coffee hour should be \$1.00 adult/\$0.50 for children, and whether it would be useful to add coffee hour to the sponsorship list for donations, along with wine and oil. It was moved and seconded that the minutes be approved. The motion carried.

Treasurer's Report

The reports for July 2010 were distributed:

Income and Expenses – Actual vs. Budget for Selected Accounts, 7/1/10 –7/31/10
Income and Expenses – Actual vs. Budget for Selected Accounts, 1/1/10 –7/31/10
2010 Projected Budget –with higher loan payment (revised 8/12/2010)
Balance Sheet – Actual for Selected Accounts as of 7/31/10

In July, St. Anne's had almost the same income as budgeted (\$13.86 less), and fewer expenses than budgeted (\$303.68 less) for the month. The total income for the month was \$289.82 greater than expenses, and the totals for income and expenses in the projected budget for the rest of the year shows a positive balance of \$4626.00 for the year's end. The treasurer will be sending out contribution statements soon.

It was moved and seconded to accept the Treasurer's Report. The motion carried.

Rector's Report

The Diocesan Assembly was held in Atlanta in July. Fr. Stephen will publish links to the talks given by speakers. He will be visiting in Chattanooga the weekend of August 21-22 in order to install the new priest-in-charge, Fr. Daniel Talley. He plans a trip to southwest Virginia for a midweek visit later in August and to Norfolk in September. He will be teaching an ORICL class in October on a midweek morning. The time for daily matins will move to 8 a.m.

Fr. Stephen reported that he would like the following people to serve on the church enhancement committee: David Caldwell, Beth Freeman, Vicki Karas, Ross Mol, Nicholas Nagle, Niko Pantanizopoulos, Ryan Shelton, Ed Stickle, and Angela Thacker.

Old Business

Building maintenance

Two ballasts have been installed in a trial light fixture, with a big improvement in the amount of light from that existing fixture. The new light fixture profile proved to be too deep to fit into the existing space. Ed Stickle will return the previously purchased fixtures. Council decided to purchase new ballasts with new lenses instead of re-ordering the fixtures.

After researching options, Marc Lambo recommended that St. Anne's engage the services of Life Safety Inspections, a local Oak Ridge company, to refurbish the fire extinguishers to keep them up to code. The cost would be \$39 total for the three units. Council approved.

Ted Karas will look for bids on removing the gutters and replacing the wood supports below the roof on the outside church building.

Icons and Church Enhancement

Ed Stickle will produce an EPS electronic file (for Windows) image of an arch to be included in the window frosting of the nave windows. The 3M Company product can be installed when the electronic file is created.

Fr. Stephen would like to contact an iconographer, Dmitry Shkolnik, to look at our church and make recommendations for completion of the iconostasis. Council approved the arrangement of a visit from the iconographer, for which the church would pay his expenses.

Budget Committee recommendations

Marc Lambo asked that Jeff Romanczuk be appointed to the Budget Committee, to serve in Marc's place. Marc will still attend the meetings ex officio.

Outreach Expenditures

The proposals for recipients of outreach funds have been referred to the Budget Committee. Any persons having a recommendation for a cause to be considered when funds are disbursed should give that recommendation to the committee.

Volunteer Surveys

Nancy Caldwell will revise the volunteer survey and bring it to Council meeting next month, in preparation for sending it out again and updating the volunteer database.

Doors

Ted Karas will look at repairing the stripping around the main front doors.

Building and Grounds

Council would like to ask Niko Pantanizopoulos to recommend a plan for a path around the church for processions. Marc Lambo will speak to the city about trimming the Bradford pear trees along the road as a safety and visibility issue.

New Business

The pamphlet stand is sparsely filled at present. Council agreed that it should be restocked and the expense charged to the Evangelism fund. The bookstore will handle ordering new pamphlets.

Council adjourned at 1:55 p.m., with the singing of "It is truly meet."