

**Saint Anne Orthodox Church
560 Oak Ridge Turnpike
Oak Ridge, TN 37830-7164**

**Parish Council Meeting Minutes
January 17, 2010**

Present:	Lawrence Segrest	Ed Stickle
	Marc Lambo	Iulian Apostoaei
	Ted Karas	Beth Freeman (Secretary)
Absent	Nancy Caldwell	Lynne Attaway
	Fr. Stephen Freeman, Rector	

A quorum being present, the Parish Council meeting commenced at 12:30 p.m. with singing O Heavenly King

Fr. Stephen was unable to be present, as he traveled to Chattanooga immediately following Liturgy in order to be present at St. Tikhon's Annual Parish Meeting for the announcement of Fr. Jonas' retirement. Lawrence Segrest chaired the meeting as Warden.

The minutes of the December 2009 Parish Council Meeting were distributed. It was moved and seconded that the minutes be approved. The motion carried. Marc asked that it be noted in the minutes that, in future, he would like for the Council to have advance notice for consideration of the amounts of funds suggested to be allocated before a vote of Council (except in emergency situations). Council agreed that it would be helpful for the Budget Committee to prepare a list of suggested allocations (perhaps by percentage) for Outreach funds, while reserving some monies for emergency situations.

Treasurer's Report

The reports for December 2009 were distributed:

Income and Expenses – Actual vs. Budget for Selected Accounts, 12/1/09 – 12/31/09
Income and Expenses – Actual vs. Budget for Selected Accounts, YTD [1/1/09 – 12/31/09]
2009 Budget – Actual and Projected Budget – Actual (with higher loan payment) (revised.
12/31/2009)
Balance Sheet – Actual for Selected Accounts as of 12/31/09

In December, St. Anne's had less income than budgeted (\$13,401.02), but net income was still \$11,710.49 for the month. This was a result of pledged income having come in sooner than anticipated in the budget. The net income for the year 2009 was \$5,244.29.

Ed Stickle noted that the Diocese needs to provide the 2010 form for diocesan assessment, which should show that no monies are being required now for the national assessment. He said that the church is not expected to tithe Outreach funds. Parish Council noted that they would like for Fr. Stephen to consult with the Diocese about the necessity for a tithe on the Building Fund.

It was moved and seconded to accept the Treasurer's Report. The motion carried.

Rector's Report

The Rector's Report was filed by title in Fr. Stephen's absence (attached).

Old Business

Parish Council looked at and approved an updated 2010 budget, based on new pledge cards and end-of-year figures.

Lawrence Segrest noted that the Audit Committee has submitted a first draft of the parish audit to himself, Fr. Stephen, and to Ed Stickle. After their comments are incorporated, the Parish Council should be able to see a copy before the Annual Meeting.

Council discussed planning ahead in order to provide scholarships to support parish youth who wish to attend Camp St. Thekla. Some of the planning ideas included holding fund-raisers with youth participation, publicizing the camp and the opportunities for others to contribute to the scholarship funds, and including Camp St. Thekla in Outreach Fund allocations.

New Business

Council approved a donation from the Outreach Fund to match monies received from the parish for Haiti relief, for a total donation of \$600 to IOCC/Haiti Support.

Council discussed the following items while looking at a proposed Annual Parish Meeting agenda.

- Copies of the By-Laws can be made available to the parish at the meeting.
- Parish Council will see the Audit Committee findings before the Annual Parish Meeting
- When there are more nominees than positions on Council, the ballot for electing new Council members can show the criteria for eligible voters
- In such a case, the ballot should show all nominees, out of which voters can choose seven
- A teller committee should be appointed to count votes
- Council will receive a list of the candidates by email before the meeting
- The Audit committee (3 members) will be chosen after the election of Council, since they may not simultaneously serve on the Council

Council discussed the mechanism for using petty cash to make change during the parish meal after church. The petty cash box has \$20. The money can be put into the basket at the beginning of the meal, and those counting the money for the day will remove the money after the meal, putting \$20 back in the petty cash box, and including any amount beyond that with the receipts for the general operating fund of the church.

There being no other regular business, the meeting adjourned with singing 'It is Truly Meet.'