

**Saint Anne Orthodox Church  
560 Oak Ridge Turnpike  
Oak Ridge, TN 37830-7164**

**Parish Council Meeting Minutes  
July 24, 2011**

Present: Fr. Stephen Freeman, Rector  
Ted Karas  
Niko Pantanizopoulos  
Jonathan Allen  
Frank Dale  
Dolly Fox  
Beth Freeman (Clerk)  
Ed Stickle (Treasurer)

Absent: Nancy Caldwell

A quorum being present, the Parish Council meeting commenced at 12:50 p.m. with prayer.

**Minutes**

The minutes of the June 26, 2011 Parish Council Meeting were distributed. An amendment was requested that would clarify that the Council approved the Building Maintenance Committee recommendation that we accept a bid of \$2200 for windows installation. It was moved and seconded that the minutes be approved as amended. The motion carried.

**Treasurer's Report**

The reports for June 2011 were distributed:

Income and Expenses – Actual vs. Budget for Selected Accounts, 6/1/11 – 6/30/11  
Income and Expenses – Actual vs. Budget for Selected Accounts, 1/1/11 – 6/30/11  
2011 Projected Budget –with higher loan payment (revised 7/4/11)  
Balance Sheet – Actual for Selected Accounts as of 6/30/11

In June, St. Anne's had less income than expenses (\$10.08 less) for the month. It was moved and seconded to accept the Treasurer's Report. The motion carried.

Fr. Stephen and Ed Stickle answered a question about how the funds for Camp St. Thekla were handled this year. Fr. Stephen sent a check to camp for the anticipated amount of money that would be needed for our campers, according the outstanding balance as Fr. Philip understood it earlier in the weekend. However, several campers had covered their expenses by some other means at check in. Since not all the money sent from St. Anne's scholarship fund was needed, Fr. Philip wrote a 'refund' check to St. Anne's for the over-paid amount. Council agreed that, next year, the camper's requests for money should be prepared in advance and a three-person committee will approve the expenditure from the Camp St. Thekla scholarship fund. Shortly after the Annual Meeting, paperwork and fundraising should get underway for next season.

## **Rector's Report**

Fr. Stephen said that he is currently covering the extreme pastoral needs that may arise for St. George members, until a new priest is assigned to them. He has made hospital visits and assisted with the Trisagion Prayers at the funeral home after a death.

The priest at Ashland, VA, is retiring, and they will be looking for another priest.

On the first weekend of August, Fr. Stephen will be conducting a men's retreat in Dallas, TX, at the request of the diocese. A priest from Atlanta will be coming to St. Anne's to fill in that weekend. During the last week of August, Fr. Stephen will be making a retreat in Manton, CA, with Fr. Meletios Weber (August 22-26).

He thanked Ed Stickle for the beautiful work he has done to complete the installation of the icons on the iconostasis.

## **Old Business**

### Bells

The hardware for installation of the bells, including U-bolts and a custom metal plate, will be ordered shortly. Spacing of the bells needs to be decided, and a jack should be rented to help lift for the installation of the large bell. Insurance coverage with Brothers Insurance needs to be expanded to cover the new bells and iconostasis. Ted will help contact the company to inquire about the coverage needed. A copy of the policy and declarations page should be mailed to Frank.

### Building maintenance report

A bid covering installation of 6 vinyl, double-paned windows for \$2200, including the painting of all the frames, was accepted and the windows have been ordered. Installation should begin in the next week.

### Outreach

Ted will make recommendations to the budget committee for dispersal of funds.

### New Parish Council Representative

Jeff Romanczuk has moved to a new job in Downers Grove, Illinois, and Fr. Stephen put forward the name of Lynne Attaway to take his seat on Parish Council. Council approved this choice unanimously. Fr. Stephen will put forward another name next month to cover the position of Jonathan Allen, who will be moving away to school.

### Budget Committee

Jonathan Allen and Jeff Romanczuk also served on the Budget Committee, and two more names need to be submitted for the budget committee. Ted Karas recommended Iulian Apostoaei to be one of the members.

AAC

The All-America Council will meet in Seattle, WA, on October 31-Nov. 4 of this year. The registration forms are available now. Parish Council approved David Caldwell as the delegate, and Ed Stickle as the alternate, with a unanimous vote.

Building Update

One more quote for installing tile flooring is expected. The painting quote is settled. Scheduling the work will involve working around feast days and special events.

**New Business**

Fr. Stephen requested that Parish Council approve the purchase of a large lampada to hang over the Royal Doors, now that the upper framework of the iconostasis is installed. He has found one priced for \$300. He would also like to order an iliton (cloth for the altar) and an embroidered communion cloth, at the price of \$80 each. Council approved the purchase, to be covered from the Memorial Fund.

Council adjourned with prayer at 1:35 p.m.