

**Saint Anne Orthodox Church
560 Oak Ridge Turnpike
Oak Ridge, TN 37830-7164**

**Parish Council Meeting Minutes
June 20, 2010**

Present: Fr. Stephen Freeman, Rector
Lawrence Segrest
Jeff Romanczuk
Beth Freeman (Secretary)

Ed Stickle
Iulian Apostoaei
Marc Lambo
Ted Karas

Absent Nancy Caldwell

A quorum being present, the Parish Council meeting commenced at 12:35 p.m. with singing of 'O Heavenly King.'

The minutes of the May 2010 Parish Council Meeting were distributed. It was moved and seconded that the minutes be approved with editorial changes. The motion carried.

Treasurer's Report

The reports for May 2010 were distributed:

Income and Expenses – Actual vs. Budget for Selected Accounts, 5/1/10 – 5/31/10
Income and Expenses – Actual vs. Budget for Selected Accounts, 1/1/10 – 5/31/10
2010 Projected Budget –with higher loan payment (revised 6/04/2010)
Balance Sheet – Actual for Selected Accounts as of 5/31/10

In May, St. Anne's had more income than budgeted (\$4,327.13 more), and there were fewer expenses than budgeted (\$646.74 less). The net income for the month was \$4,973.87 more than budgeted. The projected budget for the year now includes a positive balance for the year's end.

The donations to the scholarship fund for Camp St. Thekla, which came in June and are not included in the treasurer's report for May, were \$1,409.00.

It was moved and seconded to accept the Treasurer's Report. The motion carried.

Rector's Report

Fr. Stephen reported on several items of deanery business. He served Divine Liturgy in Clarksville on the first Sunday of June, in order to help the mission plan a way forward following the departure of Fr. John Beal. Fr. Daniel Talley is now the new priest-in-charge in Chattanooga. The diocese is still exploring the possibility of opening a new mission in southern Virginia.

Fr. Stephen served as priest for the Jr. High Youth Retreat at the Sts. Mary and Martha Monastery in S.C. The new church website for St. Anne has been constructed and will be made active in the near future. St. Anne's Day will be the last Sunday of July, and a church tubing/picnic outing is planned. Vacation Church School will be held in July.

Old Business

Delegate to Diocesan Assembly

Parish Council appointed Lawrence Segrest as delegate to the Diocesan Assembly in July. If he is unable to attend, Mat. Beth will serve as the alternate.

Building Fund

As a follow-up to Council's request, Fr. Stephen will invite the diocesan treasurer to meet with Parish Council to discuss with us our options of reducing the principal on the loan with a diocesan/parish cooperation using parish funds.

Building maintenance

Three T8 light fixtures, to be tested as replacements for our current lights in the parish hall, have been ordered.

The HVAC company which maintains the church systems is scheduled to come on Monday (June 21) to check the air conditioners.

The purchase of a small CO₂ fire extinguisher for use in the sacristy and the repositioning of the fire extinguisher in the kitchen are still to be done.

The cause of the drooping gutter at one end of the building was determined to be a problem with the support for the gutter. The wood must be replaced and the gutters re-hung. Council agreed to solicit two bids for the work, and to replace the gutter supports on both sides of the building.

Icons and Church Enhancement

Fr. Stephen is considering names for appointment to a committee to provide guidance for the church enhancement project.

Mat. Beth distributed a diagram for an arch pattern to be incorporated in window films providing a frosted appearance for the three windows in the nave. The company will require an EPS electronic file (for Windows) of the image of the arch, and Ed Stickle volunteered to format the image. Council approved the design of the arch and installation of the 3M Company product, for an expenditure of \$335.00.

Budget Committee recommendations

The Committee has made progress on an accounting procedure manual to provide a standard set of guidelines for the church. The procedure for submitting receipts for reimbursement has been implemented. The bookstore will be purchasing a bar-code scanner to assist with inventory records.

Church Bells

The proposal from Peter Caldwell to build a support structure for exterior church bells as part of his Eagle Scout Project will be discussed further in the fall. Fr. Stephen is researching the cost of sets of bells.

New Business

Parish Council approved the appointment of a church maintenance committee consisting of Ted Karas, Joe Pyle, and Ed Stickle.

Ed Stickle will call for an estimate for copier repairs. The \$200 charge for the service call will apply toward any repairs that are needed.

A request that the coffee makers and serving cart be moved closer to the bulletin boards and sign-up sheets, with the round tables and chairs moved accordingly to fit the space, was approved. The move will make it much easier to access the sign-up sheets.

The men's fellowship group has volunteered to sponsor church clean-up after fellowship meals on the second Sunday of every month.

There being no other regular business, the meeting adjourned with singing 'It is truly meet.'