

**Saint Anne Orthodox Church  
560 Oak Ridge Turnpike  
Oak Ridge, TN 37830-7164**

**Parish Council Meeting Minutes  
March 27, 2011**

Present: Fr. Stephen Freeman, Rector  
Nancy Caldwell  
Jeff Romanczuk  
Jonathan Allen  
Frank Dale  
Ted Karas  
Dolly Fox  
Beth Freeman (Clerk)  
Ed Stickle (Treasurer)

Absent: Niko Pantanizopoulos

A quorum being present, the Parish Council meeting commenced at 12:20 p.m. with singing of 'O Heavenly King.'

**Minutes**

The minutes of the February 20, 2011 Parish Council Meeting were distributed. It was moved and seconded that the minutes be approved. The motion carried.

**Treasurer's Report**

The reports for February 2011 were distributed:

Income and Expenses – Actual vs. Budget for Selected Accounts, 2/1/11 – 2/28/11  
Income and Expenses – Actual vs. Budget for Selected Accounts, 1/1/11 – 2/28/11  
2011 Projected Budget –with higher loan payment (revised 3/05/11)  
Balance Sheet – Actual for Selected Accounts as of 2/28/11

In February, St. Anne's had less income than expenses (\$83.48 less) for the month. It was moved and seconded to accept the Treasurer's Report. The motion carried.

**Rector's Report**

Fr. Stephen would like St. Anne's to consider handling our church mortgage through the Diocese of the South. The diocese has developed a mechanism through which the entire monthly mortgage payment would go towards the principal of the loan. He will contact the diocesan treasurer to ask for specifics to be considered by the Parish Council.

He reported that he had a good trip to Pensacola, FL, and that he appreciated the opportunity to go. There are no trips planned for April. In May, he has planned one Sunday to be away for his daughter Kathryn's college graduation.

The diocesan deans will be meeting by phone on Monday. There are tentative plans for Bishop Mark, our present diocesan administrator, to visit our deanery in July.

### **Selection of New Council Officers**

Parish Council selected the following officers for 2011:

Frank Dale, *Warden*

Nancy Caldwell, *Secretary*

Ed Stickle, *Treasurer*

Iulian Apostoaei, *Asst. Treasurer*

M Beth Freeman, *Clerk*

Jeff Romanczuk, Ted Karas, Jonathan Allen – *Budget Committee*

Parish Council cited the resolution passed by the Annual Parish Meeting which authorized them to appoint non-Parish Council members to the positions of Treasurer (Ed Stickle) and Assistant Treasurer (Iulian Apostoaei).

### **Old Business**

#### *Building maintenance report*

- *(Completed)*

Sign lights are fixed and working (with help from Matt Reasor). New light bulbs (\$18 per bulb) are yellow/orange. HVAC Spring preventative maintenance and repairs are complete. The preventative maintenance service was pre-paid. Two leaks on the vent line were found in the West attic unit (mates with North outside unit). A leak was also found on the south outside units (mates with East unit in attic). The compressor was running hot, and the unit was low on Freon. Repairs were made to the South unit. Gauge attachment Schrader valve stem was bad. The service man had a special tool to replace the stem without venting Freon. This should lower the cost from the original estimate, which was expected to cost ~\$300. The bill will be mailed to us.

- *(Still in Progress)*

An attempt was made to repair a pew which had an end board loose from the seat board, posing a hazard. They have been glued together, but will need to be monitored to assure that the fix is good. The maintenance committee is monitoring the outside building wall cracks. Plans are made to inspect under ground drain lines that roof drains tie into, to be sure they are intact and that water is being carried away from building structure. Window frosting dimensions were given to the contractor. Ed Stickle reported that he had not yet heard back from the 3M Company.

#### *Audit of St. Anne Church*

The audit for St. Anne's is still in process. The audit of the bookstore checking accounts and inventory is still to be done.

*Bells*

A supply for secure fasteners has been found for attaching the bells to the bell stand when they arrive. In addition to using secure fastenings, the church will purchase insurance for the bells.

*Beautification Committee*

The Beautification Committee would like to make a progress report to the Parish Council. Council will be happy to have the report delivered during a regularly-scheduled meeting, whenever the Beautification Committee is prepared to do so.

*Building and Grounds*

A landscaping report was submitted by Lynne Attaway. She reported that the costs for maintaining the mulched beds around the church are high, both in terms of product costs and manpower. She suggested that the front mulched bed be minimized by reducing the mulched area and re-planting grass over the rest of the area, in order to reduce the necessary weeding. Parish Council agreed to a reduction of the front mulched bed.

*Parish Workdays*

Two parish workdays have been scheduled: April 2 and June 4, 2011.

**New Business**

*Question re: donations to the iconostasis*

In answer to a question from a member of the congregation regarding donations to the iconostasis, Fr. Stephen said that there will be a memorial book published after the iconostasis is installed, and donors can choose that their gifts be acknowledged either as memorials or as given 'to the Glory of God,' by name or anonymously, as they prefer.

*Ugandan Missionary visit from the Georges*

The George family of the Uganda mission school will visit St. Anne's in May and will make a presentation about their work. They have indicated that they are interested in arranging a mission trip for an exploratory group from St. Anne's to come to Uganda.

Council adjourned at 1:20 p.m., with the singing of "It is truly meet."