

**Saint Anne Orthodox Church
560 Oak Ridge Turnpike
Oak Ridge, TN 37830-7164**

**Parish Council Meeting Minutes
November 20, 2011**

Present: Frank Dale Nancy Caldwell
Ted Karas Ryan Shelton
Niko Pantanizopoulos Beth Freeman (Clerk)
Lynne Attaway Ed Stickle (Treasurer)
Dolly Fox

Absent: Fr. Stephen Freeman, Rector

A quorum being present, the Parish Council meeting commenced at 1:05 p.m. with singing O Heavenly King.

Minutes

After reading the minutes, Dolly Fox asked if padding was expected to be placed under the carpets in the nave. The answer was affirmative. The minutes of the October 23, 2011 Parish Council Meeting then were approved by acclamation.

AAC Report

David Caldwell was present to give a report on the All America Council, which he attended as lay delegate for St. Anne's. He summarized his observations as follows:

- (1) There is a special value in the gathering of the church for the clergy, who seldom have other chances to see and have meaningful time to visit with each other.
- (2) The one large item of business on the agenda was the passing of the Strategic Plan for the OCA.
- (3) The resolution passed by the Council that was of the most interest (and controversy) was one asking for repeal of the 'head tax' for funding of the national church and moving to a plan of proportional giving.

Note from the Clerk of Council: The language of the resolution, which is now published on the OCA website, reads as follows: "Be it resolved that the 16th All-American Council fix the CCA fair share assessment for each of the participating dioceses at an amount of \$105.00 per capita of the census of the participating dioceses for 2012, and then reduce the assessment proportionately from that point forward."

His personal recommendation to Parish Council, having attended two All America Councils, was that the most important time to send lay delegates to an AAC would be at times when a Metropolitan was to be elected. Because of the expense to the church, at other times it might be justifiable to send only the priest.

Treasurer's Report

The reports for October 2011 were distributed:

Income and Expenses – Actual vs. Budget for Selected Accounts, 10/1/11 – 10/31/11
Income and Expenses – Actual vs. Budget for Selected Accounts, 1/1/11 – 10/31/11
Suntrust Transaction Activity – 10/1/11 – 10/31/11
2011 Projected Budget –with higher loan payment (revised 11/05/11)
Balance Sheet – Actual for Selected Accounts as of 10/31/11

The income for the month of October was \$401.89 less than expenses. For the year to date, the income is \$3,620 less than expenses. Parish Council decided to roll the outstanding balance of \$53.69 in Beautification Fund 1 (which applies to the new paint and flooring) into the second Beautification Fund 2 (which applies to the new furnishings for the nave and narthex). There will now be only one fund labeled “Beautification Fund.” It was noted that a Stewardship letter combined with a fundraising appeal [addressing the outstanding balance on the iconostasis, the bellstand, and the Beautification Fund] was to be sent out in the next week. A letter from the treasurer will be going out to the parish in early December with an update of pledges.

The Treasurer's report was accepted by acclamation.

Old Business

Beautification Committee report:

The fundraising for the Beautification Project was discussed above under the Treasurer's Report. The new furnishings for the church interior and the bells and bellstand have been added to the insurance policy. Frank Dale will contact Ed Stickle for a copy of our church insurance policy.

Budget Committee:

The budget committee provided recommendations for dispersal of Outreach funds for the year. The Parish Council approved the proposed distribution of \$3,050 in Outreach Funds to a list of recipients: Aid to Distressed Families in Appalachian Counties, Choices Resource Center, Friends of Indonesia, Knoxville Area Rescue Mission, Love Kitchen, OCMC James Hargrave Mission, OCMC Romanian Mission (The Frantz's), Second Harvest, Sts. Mary and Martha Monastery, UT OCF.

In a follow-up discussion of the possibilities of using the Diocese of the South capacities for savings accounts and debt reduction, Parish Council agreed that St. Anne's will not consider any savings plan/debt reduction mechanism unless it is published in writing by the Diocese.

Church School coordinator

Ryan Shelton has agreed to take on the responsibilities of Church School coordinator, Jim Tilson has asked to be replaced.

New Business

Annual Parish Meeting, 2012

Lynne Attaway noted that she would like to have the dates of the January Parish Council meeting and the Annual Parish Meeting (2012) specified, because she would like to invite the parish to an all-church skating party in honor of her mother after church on one weekend in January, and she would like to pick a date not conflicting with other church events. Council specified that the January Parish Council meeting will be on January 15, and that the Annual Meeting will be on January 29. It was noted that the church by-laws specify that the agenda must be approved 30 days prior to the meeting. The skating party, then, will be scheduled for January 22.

Maintenance

Parish Council approved a request to purchase new floor-cleaning equipment for \$163.51.

Counting of donations

Frank Dale will schedule Parish Council members to help with the counting of funds/donations on Sunday mornings. There should be one lay member and one Council member (who are not on the Audit Committee) to count the funds.

New entry-way mat

A request was made that a new entry-way mat be purchased to increase safety on wet days. Council approved funds up to \$200 for the purchase of a new mat, and Nancy Caldwell will make arrangements for the purchase.

Council adjourned with prayer at 2:10 p.m.