

**Saint Anne Orthodox Church
560 Oak Ridge Turnpike
Oak Ridge, TN 37830-7164**

**Parish Council Meeting Minutes
September 19, 2010**

Present: Fr. Stephen Freeman, Rector
Lawrence Segrest
Nancy Caldwell
Iulian Apostoaei
Beth Freeman (Secretary)

Ed Stickle
Marc Lambo
Ted Karas
Jeff Romanczuk

A quorum being present, the Parish Council meeting commenced at 12:20 p.m. with singing of 'O Heavenly King.'

Minutes

The minutes of the August 15, 2010 Parish Council Meeting were distributed. It was moved and seconded that the minutes be approved. The motion carried.

Treasurer's Report

The reports for August 2010 were distributed:

Income and Expenses – Actual vs. Budget for Selected Accounts, 8/1/10 –8/31/10
Income and Expenses – Actual vs. Budget for Selected Accounts, 1/1/10 –8/31/10
2010 Projected Budget –with higher loan payment (revised 9/11/2010)
Balance Sheet – Actual for Selected Accounts as of 8/31/10

In August, St. Anne's had less income than budgeted (\$1,477.13 less), and fewer expenses than budgeted (\$183.07 less) for the month. The total income for the month was \$1,164.44 less than expenses. The totals for income and expenses in the projected budget for the rest of the year shows a positive balance (cumulative net income) of \$2,972.00 for the year's end. The treasurer will be sending out contribution statements soon.

It was moved and seconded to accept the Treasurer's Report. The motion carried.

Rector's Report

Fr. Stephen and M Beth were in Chattanooga one Sunday last month to install the new priest, Fr. Daniel Talley. He will be traveling to Norfolk, VA, on Sept. 21-22 to consult with them about finding a priest to replace their present one, who is retiring. He does not expect any more diocesan travel until February of next year.

Fr. Stephen has had email contact with the iconographer, Dmitry Shkolnik. David Caldwell will chair the Beautification Committee, and Fr. Stephen is working on arranging a visit between the iconographer and the committee.

Fr. Stephen noted that he had been asked about whether he was taking vacation as allotted to him, and he said that he has not taken any vacation personal leave since the pilgrimage two years ago. He said that he may need to take some time to visit with his father in the coming months.

Old Business

Building maintenance

Ted Karas said that he will be contacting Matt Reasor regarding the new ballasts with new lenses for the light fixtures at church. He will present the estimate to Parish Council.

Marc Lambo will email the Council with an estimate for replacing fire extinguishers and exit lights.

Ted Karas will receive bids for replacing the wood supports below the roof next to the gutters after LeafGuard responds to our inquiries about their warranty. He suggested that we request LeafGuard to remove and replace the gutters as a courtesy.

Marc will be sending the copier repair service our information and scheduling a maintenance visit on Friday (Sept. 25). The repair service will then give us an estimate of cost for a maintenance contract.

Icons and Church Enhancement

Ed Stickle will produce an EPS electronic file (for Windows) image of an arch to be included in the window frosting of the nave windows. The 3M Company product can be installed when the electronic file is created.

Budget committee

At their next meeting, the committee will start looking at stewardship plans for October and November. They hope to have completed the stewardship activities by the end of November, at which time they will begin to draft a budget for next year. They will contact the Church School chair and others to receive line-item requests for funding in next year's budget.

In response to the Audit committee report, the Budget Committee summarized the audit findings and showed how each has been addressed.

Outreach Expenditures

The proposals for recipients of outreach funds have been referred to the Budget Committee. Any persons having a recommendation for a charity to be considered when funds are disbursed should give that recommendation to the committee. The Council expects to disburse most of the funds while keeping some on hand for unexpected needs.

Volunteer Surveys

Angela Thacker has worked with Nancy Caldwell to revise the volunteer survey, making it available on-line and expanding some of the categories. They suggest that an email be sent, giving the URL for the online version. It could then be made available in hard copy at church in the narthex. A reminder email could be sent out in 10-14 days, and reminders could be placed in the bulletin. The Council approved the survey and the distribution plan.

Building and Grounds

The Bradford pear trees along the road have been trimmed by the city, as requested, as a safety and visibility consideration. An outdoor clean-up day is planned for seasonal chores on the church grounds. The Building and Grounds committee will eventually need about \$100 for mulch, which is already in the budget and will not need special approval. The root systems of the present trees in the front of the church are causing problems that involve the displacement of the sidewalk. Nikko will be looking at the cost of two replacement trees, which will be more suitable for the location, to alleviate the problem.

Young Adult Choir

The Young Adult Choir will be meeting on a regular schedule soon, either once or twice a month.

Bells

Peter Caldwell provided a draft letter to the parish, explaining about his Eagle Scout project to build an exterior bell stand for the church. Council approved the draft letter, and discussed possible alternative modifications to the stand to allow the bells to be brought indoors for safe-keeping. It was decided that the structure should allow for removal of the two bell support poles. St. Anne's will be able to arrange for a storage plan that will allow the poles to be removed with the bells for storage in a designated area.

New Business

Upgrade of accounting software

Parish Council approved the expenditure of \$335 to upgrade the church accounting software.

Thank you letter from ADFAC

St. Anne's received a letter of appreciation from Aid to Distressed Families of Appalachian Counties (ADFAC) for the donations of backpacks and school supplies.

Donation received in brokerage account

St. Anne's received a donation of stock shares as a memorial gift from the Lewis family. The shares will be sold and the funds identified as a memorial gift in the Memorial Fund.

Council adjourned at 1:25 p.m., with the singing of "It is truly meet."