
**Saint Anne Orthodox Church
560 Oak Ridge Turnpike
Oak Ridge, TN 37830-7164**

**Parish Council Meeting Minutes
August 25, 2019**

Present:	Fr. Stephen Freeman, Rector Jenny Pittman Craig Morfas David Heise Daniel Davis	Fr. Daniel Greeson, Asst. Rector Zach Lange Debra Mattingly Alex Dnestrean Beth Freeman (Clerk)
Absent:	Jenny Pittman	

A quorum being present, the Parish Council meeting commenced at 12:10 p.m. with prayer.

Minutes

The minutes of the July 28, 2019 meeting were approved.

Treasurer's Report

The Treasurer presented the July Treasurer's Report. The May report will be sent to Council for an approval by email vote. The year-to-date net income for July was \$17,030.82. The diocese has now withdrawn our tithe (which had been accruing for several months), bringing the net income back in line with the real balance. The General Fund has increased by \$2000 year-to-date. The SS fund is low, and a special appeal will be helpful at the beginning of the church year.

The Treasurer's Report for July was approved.

Rector's Report

Fr. Daniel is taking on more duties in preparation for the transition at the beginning of 2020. Fr. Stephen will be on vacation the first week of September.

One of our new catechumens is a licensed mechanical engineer. He looked over our present HVAC system and reports that the coils should be cleaned often to increase their efficiency, and that filters ought to be changed every 2 weeks in the nave side of the building. An increase in the intake vents would greatly improve the cooling capacity, since the unit is large enough to handle more air intake than it can receive with our present configuration. Fr. Stephen will work with him to add more duct capacity as recommended.

The process is going well for having all the paperwork in place for the Fall meeting of the Holy Synod to consider Ryan Shelton's candidacy for the diaconate.

Asst. Rector Report

Fr. Daniel expressed his gratitude to the parish for supporting his trip with OCA clergy to Russia, sponsored by the Saints Cyril and Methodius Institute of Post-Graduate Studies in Moscow.

Old Business

Two remaining toilets need to be installed to a similar standard as the new one in the women's rest room.

Fr. Daniel and Jamie Lange will need to go to the bank in person to have their names added to the bank accounts for signing checks. Paperwork for the on-line access for the Y-12 account needs to be completed.

The light bulbs at the entrance doors have been replaced with brighter bulbs. Fr. Stephen will be installing path-lighting along the front walkway as well. An electrician will be required to fix the lighting of the front sign.

Volunteers will be requested for counting. Starting in September, a rotation for the Council to help with the counting will be put in place.

New Business

The church computer will be replaced, and an external hard drive will be installed to assure back-up of the church's files. The Council approved \$1000 for this purpose, and David Heise will make the purchases.

The council adjourned with prayer at 12:40 p.m.

Respectfully submitted,

Mat. Beth Freeman, Clerk

Action Item List:

- Solar pathway lighting will be installed.
- An electrician will assist in the repair of the front sign lighting.
- Further discussion of the replacement of the sidewalks will be placed on the agenda for this year.
- By September, Fr. Daniel should have a bank check-card for St. Anne's.
- Jamie Lange and Fr. Daniel will have their names included on the bank accounts for signing checks by going in person to the bank to be registered.
- On-line access paperwork for the Y-12 account should be completed.
- Two remaining toilets need to be installed to a similar standard as the new one in the women's rest room.
- Volunteers will be requested for counting. Starting in September, a rotation for the Council to help with the counting will be put in place.
- David Heise will purchase a new church computer and an external hard drive.