

---

**Saint Anne Orthodox Church  
560 Oak Ridge Turnpike  
Oak Ridge, TN 37830-7164**

**Parish Council Meeting Minutes  
September 16, 2018**

---

<b>Present:</b>	Fr. Stephen Freeman, Rector	Adrienne Pyle
	Fr. Daniel Greeson, Asst. Rector	David Heise
	Alex Dnestrean	Niko Pantanizopoulos
	Jenny Pittman	Craig Morfas
	Adam Davis	Beth Freeman (Clerk)
<b>Absent:</b>		

---

A quorum being present, the Parish Council meeting commenced at 12:25 p.m. with prayer.

**Minutes**

The minutes of the August 19, 2018 meeting were approved.

**Treasurer's Report**

The diocesan tithe for August was not withdrawn by the diocese during the month of August, leaving a pending expense. This affected the numbers for the total net income, which was a negative \$4,342.64 for the month, and a negative \$7,547.83 for the year-to-date.

He also reported that the Hospitality Fund had covered the expenses for the Archbishop's visit and the 20<sup>th</sup> Anniversary celebration.

The Treasurer's report for August was approved.

**Rector's Report**

Fr. Stephen reported that the Diocese will be highlighting our 20<sup>th</sup> anniversary celebration, and there will be a small article about how support has been arranged to cover Fr. Daniel's salary.

Following insurance requirements, all those who work with children and youth will be given background checks. Fr. Stephen and Fr. Daniel have already been covered, and Fr. Daniel will arrange for the volunteers working with children to have their paperwork completed.

Fr. Stephen will be away one Sunday in October, speaking at a conference for young adults in Atlanta. He will be speaking in Miami later in the month, but will be back on Saturday evening that weekend.

Fr. Daniel thanked the parish for the outpouring of support that he and his family have received, both for his ordination and for the transition to service at St. Anne's.

**Old Business**

Council was reminded that an automatic door-closer is needed for the door from the narthex to the parish hall.

Council decided that the shed door needed repair and should also have a lock.

The diocesan camping trip to Hot Springs, NC, will be the third weekend in October.

Council had decided in July to revisit monthly the required increase in funding (due to a shortfall from the expected support from the diocese) to cover the agreed-upon salary for our assistant priest. This month, Parish Council voted to continue the salary payment without requiring continued monthly approvals.

### **New Business**

A workday will be arranged to help clear the undergrowth from the wooded area bordering our property.

Ryan Shelton and John Suits presented a request to the Council that more space be found for the Sunday School children this year. In the last few years the number of our children has doubled, but we have no way at present to expand our space. After a discussion, Council passed a motion that we would explore the possibility of a “portable” temporary building to house at least one classroom, and authorized proposals for a solution to the problem to be brought to Council next month. Fr. Stephen will check on city requirements re: temporary “portable” classrooms on our property, and he will also check with the next-door offices on any available lease space.

Craig Morfas presented the idea of establishing categories of ministry for the laity at St. Anne and presenting these plans to the parish as a way to keep the doors open for all to participate in the life of the church. These could be presented at the Annual Parish Meeting in 2019. Fr. Stephen and Fr. Daniel will work on an organizational chart to facilitate this plan.

Treasurer David Heise will email the accounting procedures documents to the Council, along with an expense reimbursement form, for approval.

The council adjourned with prayer at 1:15 p.m.

Respectfully submitted,

Mat. Beth Freeman, Clerk

---

### **Action Item List:**

- Fr. Stephen would like to follow up on the maintenance issue of replacing the sidewalk
- Fr. Daniel will follow up on background checks for lay leaders.
- Fr. Stephen will arrange a speaker for a parish-wide meeting re: parish security
- David Heise will check with SunTrust about the loan payment
- Council members will provide alternate options for security and camera systems
- Fr. Stephen will add automatic door closures to the parish hall/narthex doors
- Fr Stephen will repair the outside shed doors and provide a lock

- Treasurer David Heise will email the accounting procedures documents to the Council, along with an expense reimbursement form, for approval
- Fr. Stephen and Fr. Daniel will arrange for work days to help clear the undergrowth from the wooded area bordering the property
- Fr. Stephen will check on city requirements re: temporary “portable” classrooms on our property, and will also check with the next-door offices on any available lease space
- Fr. Stephen and Fr. Daniel will work on an organizational chart to facilitate lay ministry